



**TOWN AND VILLAGE OF HARRISON
ENGINEERING DEPARTMENT**

Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, New York 10528



Michael J. Amodeo, P.E., CFM
Town/Village Engineer

Frank Balbi, P.E., CFM
Assistant Engineer

February 5, 2013

Supervisor Ron Belmont and
Members of the Town Board
Town of Harrison
1 Heineman Place
Harrison, New York 10528

Re: Continuing Education Seminar

Dear Supervisor Belmont and Members of the Town Board:

Town Board authorization is requested for Frank Balbi, P.E., CFM, and me to attend a continuing education seminar on February 20, 2013, titled Adaptive Traffic Signals, at a cost not to exceed \$80.00. This is a budgeted item.

Respectfully submitted

Michael J. Amodeo, P.E., CFM
Town/Village Engineer

MJA/fmb

Cc: Purchasing Department